

ADMISSION POLICY

Admission Procedures: Upon completion of the application, the Principal will arrange an interview with the student and at least one parent/guardian.

Entrance exams are administered to new students in K-6th grades. The Principal will make the admissions decision.

Admission Requirements for the Elementary Student: A child shall be three years old by September 1 of the fall in which he/she would be entering Preschool (four years for Pre-Kindergarten, five years for Kindergarten, six years for 1st grade, etc.). Based on the entrance exam, some transfer students are admitted to a lower grade. Our goal is the long-term success of the student in an academic environment as opposed to automatic promotion based on age.

Admission Requirements for the Secondary Student: Students applying for admission into 7th-12th grade will need to provide a completed application with essays, an unofficial transcript from their previous school setting and recommendations from three sources. The essays and the recommendations are included with the application when you apply online. Once the application is accepted, the student and at least one parent will interview with the principal. Students over 18 years old are not eligible to apply as new applicants.

Children with a severe learning disability may not be admitted to Hillcrest due to the lack of adequate care (staff, funding and facilities). Children who have been diagnosed as having a learning disability will be required to meet the same academic standards as the other children in their grade level and will be given the same level of individual instruction and encouragement as their classmates.

Admission Requirements for the Parents/Guardians: Though not required to be Christians, the parents/guardians of students in Hillcrest should have a clear understanding of the Biblical philosophy and purpose of the school. This understanding includes a willingness to have their child exposed to the clear teaching (not forced indoctrination) of the school's Statement of Faith in various and frequent ways within the school's program. The parents/guardians should be willing to cooperate with all the written policies of Hillcrest. This is most important in the area of discipline (see Discipline Guidelines and School Rules) and schoolwork standards, as well as active communication with the respective teacher(s) and administration.

TUITION POLICY

Hillcrest uses a tuition management service that will handle all billing and payments. Parents/guardians register with the service to select their payment plan and options. Tuition assistance, scholarships and ministry discounts are applied to family accounts through the tuition management service.

Tuition may be paid at any time (by quarter, by semester, etc.).

A student registration fee is due with the application and is non-refundable.

Late fees or past due payments will be posted through the tuition management provider. Any incidental expenses incurred throughout the school year will be entered as they occur and are due by the date established. The setup of a payment plan is required during the enrollment stage. If a payment plan agreement has not been finalized prior to the beginning of school, the student will not be eligible to start.

Tuition Assistance/Scholarship Recipients: Payments over 60 days past due may jeopardize continued tuition assistance or scholarships.

Students may not begin a new school year at Hillcrest until all tuition, fees, and other charges are up-to-date.